

# The Wine Guild of South Australia Inc

## Privacy Policy

### Policy statement

The Wine Guild of South Australia aims to inform, support and encourage people who consume, sell or serve wine, in order to increase their enjoyment of wine and effectiveness in wine communication.

The objectives of the Guild are:

- To promote wine knowledge and related activities concerned with the understanding of winemaking and the appreciation and exchange of information about wine.
- To encourage, stimulate, support and promote the dissemination of information about grape growing, winemaking and health aspects of wine consumption.
- To promote the consumption of wine in moderation.

The Wine Guild of South Australia is committed to protecting the privacy of individuals. The following is an overview of the way that the Wine Guild of South Australia handles personal information.

### What is “personal information”?

Personal information is information about an identifiable individual and includes facts or an opinion about the individual that identifies the person or by which the individual’s identity can be reasonably ascertained.

### What personal information does the Wine Guild of South Australia collect?

The Wine Guild of South Australia may request the following types of personal information:

- ☐ name, address and contact details (telephone, email);
- ☐ gender; and / or
- ☐

### Why does the Wine Guild of South Australia need your personal information?

The main purpose that we need to collect your personal information is to be able to contact you about Wine Guild activities and events.

### **How do we collect personal information?**

We may collect the information on written forms we ask to be completed.

### **How do we use or disclose your personal information?**

The Wine Guild of South Australia will only use your personal information for the purpose for which it was collected or an associated purpose.

We will only disclose your personal information if authorised by you or if required by law.

### **Access to personal information**

You have a right to access the personal information we hold about you.

If you wish to change your personal information where it is incorrect or if you wish to have your personal information deleted, please notify the Wine Guild of South Australia in writing.

### **How does the Wine Guild of South Australia store your personal information?**

The Wine Guild of South Australia will take reasonable steps to protect your personal information from misuse, loss, modification or disclosure. We will use physical and electronic security measures to keep your personal information secure.

You should be aware that email and the internet are not necessarily secure. If you use the internet to send personal information, it is sent at your own risk.

### **Contact us**

If you have any questions in relation to this Privacy Policy, please contact the Wine Guild of South Australia.